



CrADLe-Microsoft OneNote Workshop

Date : 3 September 2013

Time : 2.30 pm to 5.30 pm

Venue : Crescent Girls' School
357 Tanglin Road, Singapore 247961

Target Audience

HOD / SH / LH / ST / ICT Mentor

Registration

To register, please click [here](#)

All participants will be given a certificate by CrADLe-Microsoft upon successful completion of course.



Introduction

As Microsoft provides schools with tools that enable effective teaching within their respective fields, it is key that we share on how these tools can be maximized. We will be conducting training sessions to share with participants the affordances of Microsoft OneNote to facilitate self-directed learning and collaborative learning. Features of the software will be shared, along with applications in a teaching and learning context. The workshop will be a hands-on session in which participants interact with the technology and experience its use in facilitating teaching and learning.

Collaboration with Microsoft OneNote 2010

Collaboration and organization are two critical 21st century skills. Microsoft OneNote 2010 gives teachers and students the ideal place to store resources and materials in a single, easy-to-organize location. If you work in a teaching team or have student workgroups, OneNote is perfect for collaboration. You can brainstorm with teachers over the school network or with SkyDrive. Everyone can view and edit each other's notes in real time. When the session ends, each person in the group leaves with a complete copy of the same notes.

In this workshop, participants will learn the basics of using OneNote 2010 as both a personal organization tool and as a powerful 21st Century collaboration tool. Participants will leave this session with an OneNote notebook with lesson ideas, resources and the tools to begin using OneNote right away.

About Microsoft OneNote:

Microsoft OneNote 2010 is a digital notebook that provides a single place where you can gather all of your notes and information, with the added benefits of powerful search capabilities to find what you are looking for quickly, plus easy-to-use shared notebooks so you can manage information overload and work together with others more effectively.

This workshop introduces participants to OneNote and its potential within the education context. The workshop will be a hands-on session in which participants experience the use of technology and are introduced to its applications for collaborative knowledge building as well as self-directed learning.

Workshop on OneNote

- Introduce OneNote
- Hands-on Learning - OneNote as a Personal Organization Tool
- Hands-on-Learning - Collaborating with OneNote and SkyDrive
- Debrief/Share/Wrap up


BIODATA OF FACILITATOR


David Foo





David Foo graduated from BCS Computer Science in 1993. He has worked in the computer industry for 20 years with 15 years within Microsoft. He held roles of various capacity within Microsoft. As Technical Specialist working on deployments, Business Development on Incubating new business, Security Lead in spear heading Singapore's security initiative and as Product Manager, managing key flagship products of Microsoft. Leaving Microsoft after 15 years, he has been engaged by Microsoft to work on Cloud projects, primarily Office 365 and Windows Intune for the SEA region. He is now helping the schools evaluate and deploy Office 365. In this sessions he will be able to share from the perspective of both commercial and education utilization of Office 365 and Microsoft One Note.

Campus Map & Information


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